

# **Potter County Bail Bond Board**

## **Amarillo, Texas**

### **MINUTES OF PUBLIC MEETING**

**February 19, 2025**

#### **Bail Bond Board Members Present:**

Julie Smith - Potter County Clerk – **Chair**  
Judge Nancy Tanner – Potter County Judge – **Vice Chair**  
Judge Walt Weaver – Potter County Court at Law #1  
Judge Robert Taylor – Justice of the Peace, Pct. 2  
Stephnie Menke, Potter County District Clerk  
Travis Tidmore – Potter County Assistant District Attorney  
Sgt. Don Fowler, Sheriff's Office Designee  
Joshua Dixon – Bargain Bail Bonds II , Surety Representative

#### **Bail Bond Board Members Absent:**

Judge Steven Denny – 320<sup>th</sup> District Judge  
Judge Sunny Ratliff – Amarillo Municipal Court  
Brooke Graves - Potter County Treasurer  
Brent Huckabay – Criminal Defense Attorney

Melinda Powell, Potter County Assistant County Attorney, was present as Counsel.

Others in Attendance – See sign in sheet

The meeting was called to order by Julie Smith at 3:30 p.m.

#### **Standing Business**

- 1. Review of Minutes:** To recognize the minutes of the Potter County Bail Bond Board public meeting held on January 15, 2025.

The minutes from January 15, 2025, Potter County Bail Bond Board meeting were so recognized.

#### **2. License Applications:**

- A.** To hold a hearing to consider approving or denying an application for a license submitted at a prior meeting of the Potter County Bail Bond Board. Receive any report(s) of investigation concerning a new applicant or renewal.
  1. No applications were submitted.

- B. To receive a new or renewal application(s) for a license to operate a bonding business and set a date for final hearing on said application.
1. Renewal of License #0040 for Dixon Bail Bonds II
  2. Renewal of License #0036 for Central Bail Bonds 2

**MOTION** to approve receipt of Renewal of License for both items was made by Judge Weaver.  
**SECOND** was made by Judge Tanner.  
All approved – Motion carried.

Date of final hearing is set for March 19, 2025, at the Potter County Bail Bond Board meeting.

- C. The following companies have had their bonding privileges revoked due to non-payment of a bond forfeiture.
1. No privileges were revoked.
- D. The following companies have had their bonding privileges re-instated after payment of a bond forfeiture.
1. No privileges have been re-instated.

**3. Deposited Collateral for pre-approved companies:**

- A. To discuss and take necessary action regarding any company(s) conditionally approved in Potter County, pending collateral being filed with the County Treasurer. A conditionally approved company can post bonds after the collateral is posted.
1. No pre-approved companies were submitted.

**4. Security deposits for licensed companies:**

- A. To receive an updated report on posted security and changes in collateral and take any necessary action. To receive or release the following collateral for a licensed company. Treasurer, Brooke Graves.
1. No report was submitted.

**5. Reports from Brooke Graves, Potter County Treasurer:**

- A. To receive any reports from Brooke Graves
1. Monthly Surety Summary Report

The Monthly Surety Summary Report was recognized as presented.

**6. Employee Applications:**

- A. To receive, approve, deny or take any necessary action regarding employee applications.
1. No employment application were received.

B. The following approved employees are no longer employed by a licensed company.

1. No employment matters were received.

**7. Old Business:**

A. No old business was presented for discussion.

No discussion was held regarding old business.

**8. New Business:**

A. No new business was presented for discussion.

No discussion was held regarding new business.

**9. Public comments**

No public comment was presented.

**10. Receive agenda items for future meetings.**

No future agenda items were presented.

Julie Smith adjourned the Potter County Bail Bond Board meeting at 3:34 p.m. and set the next meeting for March 19, 2025, 3:30 p.m.

Minutes submitted by Stephnie Menke, Secretary

A handwritten signature in blue ink, reading "Stephnie Menke", is written over a horizontal line.